



## 2018 Ladies Association Policies & Procedures Handbook

The Ladies Association Board has developed this document to provide the membership with information necessary for a successful 2018 season. We hope it will be helpful in familiarizing you with the association.

Your membership includes handicap calculation (tracked through the computerized GHIN system at [www.GHIN.com](http://www.GHIN.com)), subsidized social events, recognition of accomplishments, friendships, tournaments, and league participation. Registration required via the Ladies Association Application. Applications are available online at the WGC website <http://members.webstergolf.com>, East Pro Shop desk, or ask a member of the Ladies Association Board.

### **2018 Ladies Association Board**

#### Elected Officials:

President	Sharon Maynard	<a href="mailto:sher2@frontiernet.net">sher2@frontiernet.net</a>
Vice President	Caren Glassman	<a href="mailto:carenglassman@yahoo.com">carenglassman@yahoo.com</a>
Secretary	Marie Platten	<a href="mailto:misshsn@rochester.rr.com">misshsn@rochester.rr.com</a>
Treasurer	Linda Dorsey	<a href="mailto:ddorsey2@rochester.rr.com">ddorsey2@rochester.rr.com</a>

#### Appointed/Volunteered Officials:

Handicap Chair	Marsha Guth	<a href="mailto:mewguth@aol.com">mewguth@aol.com</a>
9 Hole League	Nancy Piazza	
18 Hole League	Scott Bates/Pro Shop	
WRDGA Representative	Luanne Gargan, alt Nancy Piazza	
Charity Tournament	Linda Dorsey, Janice Krause	
Invitational Chair	Caren Glassman	

The Ladies Association Board meets once a month and is responsible for planning the Association programs and reviewing recommended changes to the Association's constitution and by-laws.

#### **Ladies Association Communication:**

Board meetings are open to all members, you can contact any board member for dates and times. If you have a topic of discussion, please provide your topic in advance. Please feel free to contact the board by e-mail at [WGCLA@yahoo.com](mailto:WGCLA@yahoo.com)

### **Handicap System:**

New members will need to establish a handicap or transfer previous GHIN (Golf Handicap and Information Network) information to WGC.

If you do not have a GHIN: Both the 3 digit local club number and a 7 digit USGA GHIN number will be assigned to you.

If you have a GHIN: Give your information to the Handicap Chair and it will be transferred for you.

A handicap is needed to participate in non-scramble tournaments and some leagues. Handicap trends are determined by a minimum of five 18 hole rounds of golf. If you only play nine, two nines will be combined by GHIN to make 18. This trend will be used as a handicap for local club tournaments until your full handicap is established. It takes ten 18 hole rounds to establish a USGA GHIN handicap. Handicaps are determined by using course slope and par difficulty as well as the lowest 10 scores out of the last 20 posted.

### **Posting:**

The computer in the East Course Pro Shop or the internet ([www.GHIN.com](http://www.GHIN.com)) is available for you to post. Be sure to select 9 or 18 holes, the tees you play from, the course (home or from the list), and type of play (tournament or non-tournament) before entering your score. If you make an error in posting a score, it can be revised only by the Handicap Chair. Record the information to change in the Ladies Association notebook found beneath the computer or email Marsha Guth.

Scores should be posted as soon as possible following the round of play. To post a 9-hole score, 7 holes must be completed, to post an 18-hole score, a minimum of 13 must be completed. For the holes not completed, use par plus any handicap strokes to which you would be entitled.

Reminder scores from single play are no longer eligible for handicap purposes and therefore cannot be posted. (Section 5-1: Acceptability of Scores)

Rounds played during the winter season at a course open for regular play during the winter season are required to be posted.

General play scorecards will not be collected. If a birdie or better was scored, place signed and dated scorecard in the Ladies Association scorecard box located next to the GHIN computer for cursory review. League and tournament scorecards will be collected as per league and tournament guidelines.

### **Equitable Stroke Control:**

Once you have an established handicap, individual hole score is restricted to Equitable Stroke Control, or ESC. It is a system used by the USGA to minimize the effects of "disaster holes" on handicap indexes so they are not "thrown out of whack" by a really bad hole. We post hole-by-hole gross scores rather than a total for the round. The GHIN system will automatically adjust to your ESC score for each hole. For your reference the following table details the adjustment made for ESC:

<u>18 Hole Course Handicap</u>	<u>Maximum Hole Score Allowed</u>
less than 9	Double Bogey
10 - 19	7
20 - 29	8
30 - 39	9
40+	10

A listing of player course handicaps will be posted in the Ladies Association book found beneath the computer.

### **Ringer & Birdie Cards (East Course):**

All members of the Ladies Association are eligible to participate in Ringers and Birdies. Cards to track ringers and birdies are kept in the boxes next to the computer in the East Pro shop. The cards are filed alphabetically by last name. The front side of the card is for recording ringers, and the reverse side for recording birdies (or better). The season will start May 1<sup>st</sup> and will run through one week prior to the Fall Board Meeting. There is no additional cost to participate in this program.

The ringer card is a compilation of a member's best gross score on each hole. Everyone, regardless of level of play or handicap, can track their progress on the course. A player builds her best 18-hole score over the season.

Birdies (or better) must include the date and hole number. If a birdie is recorded, please place the signed and dated scorecard in the Ladies Scorecard box by the GHIN computer. If a birdie is scored during a tournament or league play, the tournament or league scorecard will serve as verification.

Both ringer and birdie winners will be announced at the Fall Meeting. Prize money for both events, will be based on the number of participants. Any and all handicaps used, will be the last handicap revision before the Fall Meeting.

No ringers and birdies can be recorded if playing alone.

### **Scoring Rules:**

USGA Rules govern all play except where local and local modified rules are necessary. Carry your rule book with you – if in doubt about a rule, look it up, or call the Pro Shop for the ruling.

Incomplete Hole – If you legally pick up, record the score you most likely would have made, but do not exceed your ESC limit.

Holes not played – Score for a hole not played is par plus any handicap strokes to which you are entitled based on your course handicap.

## Local Rules

1. Hole #3 West Course: Once you have hit past the 150 marker, you may elect to hit over the water or take a two (2) stroke penalty and carry to the Drop Zone. Defer to the starter for this local rule during tournament play.
2. Ground-Under-Repair: All areas marked in white paint. Extensions of cart paths are deemed as ground under repair. Drainage lines are considered ground under repair. Players are allowed to take full relief no closer to the hole without penalty (Rule 25-1).
3. Rock and pebbles are considered loose impediments and may be removed from bunkers without penalty.

## Hole-In-One Insurance (East and West Course)

### Entry Fee:

1. Register for the hole-in-one club is located in the East Pro Shop

### **OR**

2. Email Scott Chambers at [schambers@webstergolf.com](mailto:schambers@webstergolf.com)

A \$5 entry fee will be deducted from your WGC House account. If you have participated in this contest in the last 3 years, you do not need to do anything.

### Eligibility:

Ladies Association Full and Associate Members (Separate Payout Pools for men and women)

### Payouts:

Hole-in-One insurance goes into effect the day the club opens for the season. In the event a player makes a hole in one and has purchased insurance, they will receive the entire pot split between merchandise credit and WGC house account credit. At this point, all players who have purchased insurance will have \$5.00 deducted from their WGC house account for the next hole in one. This procedure will be repeated throughout the season.

### Drinks:

All those who purchase insurance are entitled to one drink from the player making the hole in one. A list of all players who purchased insurance will be provided to the East bar and those players have one week to claim their drink.

### Witness:

In order for a hole in one to be valid, it must be witnessed.

## Tournament Carts and Fees

Carts are required for all shotgun start tournaments. All non-cart members are required to pay cart fees in addition to tournament fees. Exceptions to policy are tournaments where the cart fee is included in the entrance fee (Ladies Invitational, Ladies Charity Event, and Players Cup).

## Tournament Sign-up & No Show Policy

1. There will be no sign-ups after the posted cut-off date listed on the tournament flier.
2. If you have signed up and you know you are not going to make it, **you MUST call the pro shop 4 days prior to the event.**
3. If you call less than 4 days in advance -- tournament fee will not be refunded – You will be ineligible to play in the next scheduled event. This policy helps ensure that the tournaments are flighted correctly and that we have an accurate count for food services.

### **Tournament Withdrawal Policy**

Withdrawals during play for medical reasons are understood. A withdrawal for any other reason during play is considered poor sportsmanship and is strongly discouraged. (i.e. poor performance).

### **President's Cup:**

This is Match Play format with handicap and restricted to 16 players. If more than 16 have signed up to participate, the qualifier is conducted the first day of the tournament. Player seeding will be established through the Pro Shop by random draw. The round completion dates and matches will be on the Ladies Room Bulletin Board.

### **Associate Membership Information:**

Associate Members are required to pay green fees throughout the golf season and are not eligible to participate in the following WGC Trophy Events – Two Women Better Ball, President's Cup, Vice President's Cup, Senior Championship, Club Championship. Associate Members are only eligible to participate in the Ladies Association Invitational as a guest of a full club member.

### **Wednesday 9-Hole League:**

Play is 9 holes on Wednesdays, alternating between the front and back on both the East and West Courses. League begins May and ends September. No accumulating season long scoring, play will be a weekly game in the Stableford format with weekly winners, all payouts will be paid at Fall Banquet. There will be no end of season tournament. No league fees will be refunded after the weekly league has officially commenced, defined as the first date of scored play. Schedule will be provided prior to start of league play. Our goal is to promote better golf and have lots of fun.

### **9-Hole League Rules:**

1. You must play with a least one other league member of either the men's or women's Wednesday league on league day.
2. Play is allowed anytime during the day, tee times are required for play prior to bag line. You will be responsible for reserving and confirming your own tee times and NO sneaking on to the course.
3. Play will begin in May and end in September.
4. There will be no make-up days.
5. Due to the weekly play format, it is up to each individual league member to decide whether or not to play that week.
6. Payouts will be for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place.
7. There will be no dropped weeks, only exception will be if the course is closed.
8. We follow the USGA Rules of Golf, except to maintain the flow of league play. Please pick up after the 10<sup>th</sup> stroke. The ball will be played down (unless indicated otherwise by the pro shop), no 'gimmes' or mulligans allowed. If you hit 2 balls into the water, add a stroke for each and go to the other side and place a ball in the drop zone. Any questions on rulings, ask in the pro shop.
9. Score must be recorded on league score sheets. Score sheets will provided for each member of the league. Score sheets will be at the front desk of the respective course to be played each week.
10. Score cards must be signed, dated and attested and placed in score sheet envelopes.
11. Scores must be posted to the GHIN system
12. Format of play is Individual Stableford with points per hole based on play against par. Course handicaps will be provided on score sheets. Scores and winners will be shared via email on a weekly basis.

13. Weather and cancelling – due to the weekly game format, there will be no cancellation for weather or carts, each league member will make their own decision to play. Only exception will be if the course is closed.

### **Tuesday 18-Hole League**

Play is 18 holes on Tuesday, East course. There will be a couple of exceptions where play will be required on West side. Tee times will alternate between 10am and 12 noon. League will begin in May and conclude in August. League Chairs will provide details for End of season tournament and banquet. No League fees will be refunded after the weekly league has officially commenced, defined as the first date of scored play. Schedule will be provided prior to start of league play. League Chairs -Scott Bates/Pro Shop

### **18-Hole League Rules:**

1. Play will be on the East course with a couple exceptions where play will take place on West course.
2. Open to all WGC LA full and associate members with an active GHIN membership.
3. Each week will be a different game played such as 2, 3, or 4 girl net aggregates (blind draw), Stableford, individual play, putting contests, or a player suggestion on that day.
4. Game participation will be \$2 per week with payouts awarded weekly. No carry-over of money, weekly fee will be collected by the Pro Shop, cash payouts will be held at the Pro Shop desk.
5. 36 strokes max handicap
6. 10 stroke limit per hole
7. 12 inches or less given on putts
8. Score cards must be signed, dated and attested and placed in score sheet envelopes.
9. Scores must be posted to the GHIN system
10. If the course is closed, league is cancelled.
11. There will be no league make up days.